

Message

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**From:** Vogel, Carol [Vogel.Carol@epa.gov]  
**Sent:** 7/26/2017 12:54:27 PM  
**To:** Hupp, Millan [hupp.millan@epa.gov]  
**CC:** Allen, Reginald [Allen.Reginald@epa.gov]; Chmielewski, Kevin [chmielewski.kevin@epa.gov]; McMurray, Forrest [mcmurray.forrest@epa.gov]; Marvin, Jim [james\_a\_marvin@ibc.doi.gov]  
**Subject:** FW: \*NDA Px Itn - 11574 07/27/17  
**Attachments:** pts4\_nda.pdf

Millan,

Would you please confirm the passenger list for Jim Marvin?

Best,

Carol Vogel  
202-564-0426

**From:** Marvin, Jim [mailto:james\_a\_marvin@ibc.doi.gov]  
**Sent:** Wednesday, July 26, 2017 8:43 AM  
**To:** Charter Email <charter@flynda.com>  
**Cc:** Vogel, Carol <Vogel.Carol@epa.gov>  
**Subject:** Re: \*NDA Px Itn - 11574 07/27/17

Shannon,

If you have all the information needed by NDA than the schedule looks good. Carol will have to confirm the passenger list.

Jim Marvin  
Contract Specialist

Acquisition Services Directorate  
Interior Business Center  
208-433-5064 (ofc)  
208-433-5030 (fax)  
[james\\_a\\_marvin@ibc.doi.gov](mailto:james_a_marvin@ibc.doi.gov) \*PLEASE NOTE EMAIL CHANGE\*  
US Department of the Interior  
Office of the Secretary  
[www.ibc.doi.gov](http://www.ibc.doi.gov)

On Tue, Jul 25, 2017 at 3:46 PM, Charter Email <[charter@flynda.com](mailto:charter@flynda.com)> wrote:

Jim,

Attached is the itinerary for 7/27. Please look over and let me know if you have any questions.

Thank you,

Shannon Heiman

Director of Charter & Customer Care

4565 Claire Chennault

Addison, TX 75001

Office: 972.233.3334 Ext. 1

Fax: 844-698-2039

[www.flynda.com](http://www.flynda.com)



NORTH DALLAS AVIATION

P.O. BOX 1807  
4565 CLAIRE CHENNAULT ST  
ADDISON TX 75001  
PH 972.233.3334  
FX 972.447.9777  
www.flynda.com

North Dallas Aviation  
**PASSENGER TRIP SCHEDULE**

Page 1 of 1

TRIP PLANNER: Jim Marvin 208-433-5064  
TRIP REQUESTER: US DEPARTMENT OF INTERIOR  
TRIP AUTHORIZER: SHEI  
TRIP LAST CHANGED: 25 Jul 2017 18:31

TAIL NUMBER: N214TG  
TRIP NUMBER: 11574

NO FLY LIST: tsa\_no\_fly\_n3597\_csv 07-2  
4-17/tsa\_select

**LEG 2 Thursday - 27 Jul 2017**

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 274 ESTIMATED FLIGHT TIME: 00:53 ESTIMATED TRAVEL TIME: 01:06

	<u>TIME (L)</u>	<u>TZC</u>	<u>AP ID</u>	<u>AIRPORT, CITY &amp; STATE</u>	<u>FBO</u>
DEPT:	27 Jul 2017	8:30am	KTUL	TULSA INTL TULSA, OK	ATLANTIC AVIATION SERVICES Phone: 918-836-6592 Fax: 918-836-4835
ARRV:	27 Jul 2017	9:36am	KGUY	GUYMON MUNI GUYMON, OK	CENTERLINE AVIATION Phone: 580-338-7700 Fax: 580-338-7700

**PASSENGER MANIFEST**

Total Passengers: 6

	<u>Name</u>	<u>Cell Phone</u>	<u>Comments</u>
1.	Bennett, Elizabeth		
2.	Ferguson, Lincoln		
3.	Greenwalt, Sarah		
4.	Letendre, Daisy		
5.	Perrotta, Pascquale		
6.	Pruitt, Scott		

**PASSENGER NOTES**

PHONE

TOLL FREE

FAX

**LEG COMMENT:** Atlantic Aviation-Tulsa  
7500 East Apache Hangar  
Tulsa, Ok 74115  
  
Centerline Aviation-GUY  
1000 Airport Road  
Guymon, OK 73942  
  
**KTUL - CATERING:** Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.

**LEG 3 Thursday - 27 Jul 2017**

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 205 ESTIMATED FLIGHT TIME: 00:42 ESTIMATED TRAVEL TIME: 00:54

	<u>TIME (L)</u>	<u>TZC</u>	<u>AP ID</u>	<u>AIRPORT, CITY &amp; STATE</u>	<u>FBO</u>
DEPT:	27 Jul 2017	11:45am	KGUY	GUYMON MUNI GUYMON, OK	CENTERLINE AVIATION Phone: 580-338-7700 Fax: 580-338-7700
ARRV:	27 Jul 2017	12:39pm	KOKC	WILL ROGERS WORLD OKLAHOMA CITY, OK	ATLANTIC AVIATION SERVICES Phone: 405-787-4043 Fax: 405-568-4560

**PASSENGER MANIFEST**

Total Passengers: 7

	<u>Name</u>	<u>Cell Phone</u>	<u>Comments</u>
1.	Bennett, Elizabeth		
2.	Ferguson, Lincoln		
3.	Graham, Amy		
4.	Greenwalt, Sarah		
5.	Letendre, Daisy		
6.	Perrotta, Pascquale		
7.	Pruitt, Scott		

**PASSENGER NOTES**

PHONE

TOLL FREE

FAX

**LEG COMMENT:** Atlantic Aviation-OKC  
6401 South Portland Ave  
Oklahoma City, OK 73159  
  
**KGUY - CATERING:** Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.  
  
**TRIP COMMENT:**

Message

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**From:** Vogel, Carol [Vogel.Carol@epa.gov]  
**Sent:** 7/26/2017 12:39:35 PM  
**To:** Hupp, Millan [hupp.millan@epa.gov]  
**CC:** Allen, Reginald [Allen.Reginald@epa.gov]; Chmielewski, Kevin [chmielewski.kevin@epa.gov]; McMurray, Forrest [mcmurray.forrest@epa.gov]  
**Subject:** FW: \*NDA Px Itn - 11574 07/27/17  
**Attachments:** pts4\_nda.pdf

Good Morning, Millan,

Don't know if you received this -- so I'm forwarding to be sure.

Best,

Carol Vogel  
202-564-0426

-----Original Message-----

From: Charter Email [mailto:charter@flynda.com]  
Sent: Tuesday, July 25, 2017 5:46 PM  
To: Marvin, Jim <james\_a\_marvin@ibc.doi.gov>  
Cc: Vogel, Carol <Vogel.Carol@epa.gov>  
Subject: \*NDA Px Itn - 11574 07/27/17

Jim,

Attached is the itinerary for 7/27. Please look over and let me know if you have any questions.

Thank you,

Shannon Heiman

Director of Charter & Customer Care  
4565 Claire Chennault  
Addison, TX 75001  
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Fax: 844-698-2039  
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ADDISON TX 75001

PH 972.233.3334  
FX 972.447.9777  
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# North Dallas Aviation PASSENGER TRIP SCHEDULE

Page 1 of 1

TRIP PLANNER: Jim Marvin 208-433-5064  
TRIP REQUESTER: US DEPARTMENT OF INTERIOR  
TRIP AUTHORIZER: SHEI  
TRIP LAST CHANGED: 25 Jul 2017 18:31

TAIL NUMBER: N214TG  
TRIP NUMBER: 11574

NO FLY LIST: tsa\_no\_fly\_n3597\_csv 07-2  
4-17/tsa\_select

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PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 274 ESTIMATED FLIGHT TIME: 00:53 ESTIMATED TRAVEL TIME: 01:06

	TIME (L)	TZC	AP ID	AIRPORT, CITY & STATE	FBO
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ARRV:	27 Jul 2017	9:36am	KGUY	GUYMON MUNI GUYMON, OK	CENTERLINE AVIATION Phone: 580-338-7700 Fax: 580-338-7700

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	Name	Cell Phone	Comments
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2.	Ferguson, Lincoln		
3.	Greenwalt, Sarah		
4.	Letendre, Daisy		
5.	Perrotta, Pascquale		
6.	Pruitt, Scott		

## PASSENGER NOTES

PHONE

TOLL FREE

FAX

LEG COMMENT: Atlantic Aviation-Tulsa  
7500 East Apache Hangar  
Tulsa, Ok 74115

Centerline Aviation-GUY  
1000 Airport Road  
Guymon, OK 73942

KTUL - CATERING: Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.

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PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 205 ESTIMATED FLIGHT TIME: 00:42 ESTIMATED TRAVEL TIME: 00:54

	TIME (L)	TZC	AP ID	AIRPORT, CITY & STATE	FBO
DEPT:	27 Jul 2017	11:45am	KGUY	GUYMON MUNI GUYMON, OK	CENTERLINE AVIATION Phone: 580-338-7700 Fax: 580-338-7700
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7.	Pruitt, Scott		

## PASSENGER NOTES

PHONE

TOLL FREE

FAX

LEG COMMENT: Atlantic Aviation-OKC  
6401 South Portland Ave  
Oklahoma City, OK 73159

KGUY - CATERING: Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.

TRIP COMMENT:

Message

---

**From:** Monroe, Cynthia [cynthia\_monroe@ibc.doi.gov]  
**Sent:** 7/27/2017 11:23:37 PM  
**To:** Marvin, Jim [james\_a\_marvin@ibc.doi.gov]  
**CC:** Keith Dickerson [kdickerson@flynda.com]; Charter Email [charter@flynda.com]; AQD Awards NBC [aqd\_awards@nbc.gov]; Vogel, Carol [Vogel.Carol@epa.gov]; Hupp, Millan [hupp.millan@epa.gov]; Cynthia Long [cynthia\_long@ibc.doi.gov]; Christopher Hereford [christopher\_hereford@ibc.doi.gov]  
**Subject:** Re: ARA Order D17PB00304 EPA Irrigator Association Meetings

This information is in the system and available for use in AIRS.

Respectfully,

**Cindy Monroe**

Resource Analyst, Employee Support Branch

I.C.E. Inc./On Assignment at the  
Acquisition Services Directorate  
Interior Business Center  
Office 208-433-5036, Fax 208-433-5030  
[cynthia\\_monroe@ibc.doi.gov](mailto:cynthia_monroe@ibc.doi.gov)  
US Department of the Interior  
Office of the Secretary  
[www.ibc.doi.gov](http://www.ibc.doi.gov)

*Your Focus: Your Mission*  
*Our Focus: You*

On Wed, Jul 26, 2017 at 4:57 PM, Marvin, Jim <[james\\_a\\_marvin@ibc.doi.gov](mailto:james_a_marvin@ibc.doi.gov)> wrote:  
Keith,

Attached is order D17PB00304 for the EPA Administrator's flight scheduled for July 27th. Payment on this order will use IPP, and all flight data for this project must be entered using AIRS. If you need any assistance the AIRS contact information is:

o Email: [AIRS\\_access@ibc.doi.gov](mailto:AIRS_access@ibc.doi.gov)

o Phone: (208) 433-5010

Funded orders are always required before any flight can proceed. This order is just coming in at the last minute. If you have any questions, issues, or concerns let me know. We all appreciate the people at North Dallas Aviation help in making this flight happen.

Jim Marvin  
Contract Specialist

Acquisition Services Directorate  
Interior Business Center

208-433-5064 (ofc)

208-433-5030 (fax)

[james\\_a\\_marvin@ibc.doi.gov](mailto:james_a_marvin@ibc.doi.gov) \*PLEASE NOTE EMAIL CHANGE\*

US Department of the Interior

Office of the Secretary

[www.ibc.doi.gov](http://www.ibc.doi.gov)

Message

---

**From:** Marvin, Jim [james\_a\_marvin@ibc.doi.gov]  
**Sent:** 7/26/2017 10:57:15 PM  
**To:** Keith Dickerson [kdickerson@flynda.com]  
**CC:** Charter Email [charter@flynda.com]; AQD Awards NBC [aqd\_awards@nbc.gov]; Vogel, Carol [Vogel.Carol@epa.gov]; Hupp, Millan [hupp.millan@epa.gov]; Cynthia Long [cynthia\_long@ibc.doi.gov]; Christopher Hereford [christopher\_hereford@ibc.doi.gov]  
**Subject:** ARA Order D17PB00304 EPA Irrigator Association Meetings  
**Attachments:** D17PB00304.pdf

Keith,

Attached is order D17PB00304 for the EPA Administrator's flight scheduled for July 27th. Payment on this order will use IPP, and all flight data for this project must be entered using AIRS. If you need any assistance the AIRS contact information is:

o Email: [AIRS\\_access@ibc.doi.gov](mailto:AIRS_access@ibc.doi.gov)

o Phone: (208) 433-5010

Funded orders are always required before any flight can proceed. This order is just coming in at the last minute. If you have any questions, issues, or concerns let me know. We all appreciate the people at North Dallas Aviation help in making this flight happen.

Jim Marvin  
Contract Specialist

Acquisition Services Directorate  
Interior Business Center  
208-433-5064 (ofc)  
208-433-5030 (fax)  
[james\\_a\\_marvin@ibc.doi.gov](mailto:james_a_marvin@ibc.doi.gov) \*PLEASE NOTE EMAIL CHANGE\*  
US Department of the Interior  
Office of the Secretary  
[www.ibc.doi.gov](http://www.ibc.doi.gov)

## ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 07/26/2017	2. CONTRACT NO. (If any) D17PA00031	6. SHIP TO: a. NAME OF CONSIGNEE ACQ Aviation	
3. ORDER NO. D17PB00304	4. REQUISITION/REFERENCE NO. 0040353231	b. STREET ADDRESS 300 East Mallard Drive Suite 200	
5. ISSUING OFFICE (Address correspondence to) Interior Business Center, AQD Division 4/ Branch 1 300 East Mallard Drive Suite 200 Boise ID 83706		c. CITY Boise	d. STATE ID
7. TO: ATTN GOVERNMENT POC		e. ZIP CODE 83706	
a. NAME OF CONTRACTOR NORTH DALLAS AVIATION, INC.		f. SHIP VIA	
b. COMPANY NAME		8. TYPE OF ORDER	
c. STREET ADDRESS 4565 CLAIRE CHENNAULT DR		<input type="checkbox"/> a. PURCHASE REFERENCE YOUR: Your Offer  Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if anv. including delivery as indicated.	
d. CITY ADDISON		e. STATE TX	<input checked="" type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
9. ACCOUNTING AND APPROPRIATION DATA 01		10. REQUISITIONING OFFICE ACQUISITION SERVICES- BOISE	
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB		12. F.O.B. POINT Destination	
13. PLACE OF a. INSPECTION Destination		b. ACCEPTANCE Destination	14. GOVERNMENT B/L NO.
			15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 07/27/2017
			16. DISCOUNT TERMS ACCP

## 17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	ARA EPA Oklahoma Irrigators Association Meetings					
	Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:			
	a. NAME	Invoice Processing Platform System		\$14,285.71
	b. STREET ADDRESS (or P.O. Box)	US Department of Treasury http://www.ipp.gov		
	c. CITY	d. STATE	e. ZIP CODE	17(i) GRAND TOTAL
				\$14,285.71

22. UNITED STATES OF  
AMERICA BY (Signature) JAMES MARVINDigitally signed by JAMES MARVIN  
DN: c=US, o=U.S. Government, ou=Department of the  
Interior, ou=Interior Business Center, cn=JAMES  
MARVIN, o.9.2.342.19200300.100.1.1=14091001003402  
Date: 2017.07.26 16:24:38 -06'00'23. NAME (Typed)  
James Marvin  
TITLE: CONTRACTING/ORDERING OFFICER

**ORDER FOR SUPPLIES OR SERVICES**  
**SCHEDULE - CONTINUATION**

PAGE NO  
2

**IMPORTANT:** Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 07/26/2017	CONTRACT NO. D17PA00031	ORDER NO. D17PB00304
-----------------------------	----------------------------	-------------------------

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
00010	<p>Admin Office:  Interior Business Center, AQD  Division 4/ Branch 1  300 East Mallard Drive  Suite 200  Boise ID 83706</p> <p>Account Assignm: K G/L Account: 6100.252L0  Business Area: D000 Commitment Item: 252L00  Cost Center: DS68694300 Functional Area:  DNPAQE000.1K0000 Fund: XXXD4529NP Fund  Center: DS68694300 Project/WBS:  DR.FBBA7.OEXX0100 PR Acct Assign: 01  Period of Performance: 07/27/2017 to  07/27/2017</p> <p>Administrator Oklahoma Flight</p> <p>1. Aircraft Type: Lear 45XR  2. Flight Rate: Wet w/ Pilot \$3,275.00  3. Contractor shall present to the  Government user valid DOI pilot and  aircraft cards prior to the flight.  4. The order number shown in block three of  this order must be included on the AMD-23E  in the contract number block  5. Additional pay items included. Landing  Fees (LF)</p> <p>The total amount of award: \$14,285.71. The  obligation for this award is shown in box  17(i).</p>				14,285.71	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$14,285.71

AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 348 (Rev. 4/2005)  
Prescribed by GSA FAR (48 CFR) 53.213(f)

ED\_002282\_00000067-00002

Message

---

**From:** Heiman, Shannon [fos-no-reply@argis.com]  
**Sent:** 7/26/2017 9:40:53 PM  
**To:** james\_a\_marvin@ibc.doi.gov; Hupp, Millan [hupp.millan@epa.gov]  
**CC:** Vogel, Carol [Vogel.Carol@epa.gov]  
**Subject:** REVISED ITINERARY-7/27 - 11574 07/27/17  
**Attachments:** pts4\_nda.pdf

Millan,

Attached is revised itinerary with changes to departure times for tomorrow's flight, per your request.

Please let me know if you have any questions or if you need anything else.

Thank you,

Shannon Heiman  
North Dallas Aviation, Inc.  
P O Box 1807  
Addison TX 75001  
972-233-3334 X 1  
972-447-9777 Fax  
[www.flynda.com](http://www.flynda.com) <<http://www.flynda.com>>



NORTH DALLAS AVIATION

P O BOX 1807  
4565 CLAIRE CHENNAULT ST  
ADDISON TX 75001

PH 972.233.3334  
FX 972.447.9777  
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# North Dallas Aviation PASSENGER TRIP SCHEDULE

Page 1 of 2

TRIP PLANNER: Jim Marvin 208-433-5064  
TRIP REQUESTER: US DEPARTMENT OF INTERIOR  
TRIP AUTHORIZER: SHEI  
TRIP LAST CHANGED: 26 Jul 2017 21:37

TAIL NUMBER: N214TG  
TRIP NUMBER: 11574

NO FLY LIST: tsa\_no\_fly\_n3598\_csv 07-2  
5-17/tsa\_select

## LEG 1 Thursday - 27 Jul 2017

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 199 ESTIMATED FLIGHT TIME: 00:41 ESTIMATED TRAVEL TIME: 00:54

	TIME (L)	TZC	AP ID	AIRPORT, CITY & STATE	FBO
DEPT:	27 Jul 2017	7:06am	KADS	ADDISON DALLAS, TX	NORTH DALLAS AVIATION Phone: 972-233-3334 Fax: 972-447-9777
ARRV:	27 Jul 2017	8:00am	KTUL	TULSA INTL TULSA, OK	ATLANTIC AVIATION SERVICES Phone: 918-836-6592 Fax: 918-836-4835

## PASSENGER MANIFEST

Total Passengers: NONE

## PASSENGER NOTES

PHONE

TOLL FREE

FAX

KADS - CATERING: Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.

## LEG 2 Thursday - 27 Jul 2017

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 274 ESTIMATED FLIGHT TIME: 00:53 ESTIMATED TRAVEL TIME: 01:06

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DEPT:	27 Jul 2017	9:00am	KTUL	TULSA INTL TULSA, OK	ATLANTIC AVIATION SERVICES Phone: 918-836-6592 Fax: 918-836-4835
ARRV:	27 Jul 2017	10:06am	KGUY	GUYMON MUNI GUYMON, OK	CENTERLINE AVIATION Phone: 580-338-7700 Fax: 580-338-7700

## PASSENGER MANIFEST

Total Passengers: 6

	Name	Cell Phone	Comments
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2.	Ferguson, Lincoln		
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## PASSENGER NOTES

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LEG COMMENT: Atlantic Aviation-Tulsa  
7500 East Apache Hangar  
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Page 2 of 2

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4.	Greenwalt, Sarah		
5.	Letendre, Daisy		
6.	Ex. 7(f)		
7.	Pruitt, Scott		

## PASSENGER NOTES

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TOLL FREE

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LEG COMMENT: Atlantic Aviation-OKC  
6401 South Portland Ave  
Oklahoma City, OK 73159

KGUY - CATERING: Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.

## LEG 4 Thursday - 27 Jul 2017

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 150 ESTIMATED FLIGHT TIME: 00:33 ESTIMATED TRAVEL TIME: 00:48

	TIME (L)	TZC	AP ID	AIRPORT, CITY & STATE	FBO
DEPT:	27 Jul 2017	1:54pm	KOKC	WILL ROGERS WORLD OKLAHOMA CITY, OK	ATLANTIC AVIATION SERVICES Phone: 405-787-4043 Fax: 405-568-4560
ARRV:	27 Jul 2017	2:42pm	KADS	ADDISON DALLAS, TX	NORTH DALLAS AVIATION Phone: 972-233-3334 Fax: 972-447-9777

## PASSENGER MANIFEST

Total Passengers: NONE

## PASSENGER NOTES

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TOLL FREE

FAX

TRIP COMMENT:

Message

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**From:** Ex. 7(f)  
**Sent:** 7/26/2017 1:15:11 PM  
**To:** Ex. 7(f) McMurray, Forrest [mcmurray.forrest@epa.gov]  
**CC:** Chmielewski, Kevin [chmielewski.kevin@epa.gov]; Barnet, Henry [Barnet.Henry@epa.gov]; Ex. 7(f)  
Ex. 7(f) Stanich, Ted [Stanich.Ted@epa.gov]; Mazakas, Pam [Mazakas.Pam@epa.gov]; Ex. 7(f) Ex. 7(f)  
**Subject:** Fwd: Tulsa, OK Advance Operation Plan 7-26 to 7-29-2017 - WE ARE AIRBORNE!  
**Attachments:** image001.png; ATT00001.htm; image001.png; ATT00002.htm; Site Advance Tulsa OK 7 -24-17.docx; ATT00003.htm

Personal Security Detail / Ex. 6

We are now wheels up heading to Atlanta.

Please Ex. 7(c)

V/r,

Nino Perrotta | Acting Special Agent in Charge  
U.S. Environmental Protection Agency |  
Protective Service Detail |  
[Perrotta.Pasquale@epa.gov](mailto:Perrotta.Pasquale@epa.gov) | [www.epa.gov](http://www.epa.gov)

C Personal Security Detail / Ex. 6

CONFIDENTIALITY NOTICE: This message and any attachments is from a Federal Law Enforcement Officer of the U.S. Environmental Protection Agency, Protective Service Detail which may contain CONFIDENTIAL and legally protected information. It is intended exclusively for the individual(s) or entity(s) to whom or to which it is addressed. This communication may contain information that is proprietary, privileged, or confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy, or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately by email and delete all copies of the message.

Begin forwarded message:

From: [Personal Security Detail / Ex. 6]  
To: "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov> [Personal Security Detail / Ex. 6]  
Cc: [Personal Security Detail / Ex. 6]  
Subject: Tulsa, OK Advance Operation Plan 7-26 to 7-29-2017

Good Evening,

[Personal Security Detail / Ex. 6]

[Personal Security Detail / Ex. 6]

[Personal Security Detail / Ex. 6]

*Special Agent*  
*U.S. EPA CID*  
*Protection Service Detail*  
*Mailcode 2231A*  
*1200 Pennsylvania Ave NW*  
*Washington DC 20004*

[Personal Security Detail / Ex. 6]

Message

---

**From:** Charter Email [charter@flynda.com]  
**Sent:** 7/25/2017 9:35:04 PM  
**To:** Hupp, Millan [hupp.millan@epa.gov]  
**Subject:** RE: NDA CHARTER ITINERARY 7/27 - 11574 07/27/17

Thank you Millan! Just let me know if they decide to depart earlier than the scheduled 8:30am from Tulsa to Guymon so I can get the pilots there earlier.

Thank you very much and we look forward to working with you all. Please let me know if you need anything else.

Thank you,

Shannon Heiman

Director of Charter & Customer Care  
4565 Claire Chennault  
Addison, TX 75001  
Office: 972.233.3334 Ext. 1  
Fax: 844-698-2039  
www.flynda.com

-----Original Message-----

From: Hupp, Millan [mailto:hupp.millan@epa.gov]  
Sent: Tuesday, July 25, 2017 4:30 PM  
To: Charter Email <charter@flynda.com>  
Subject: Re: NDA CHARTER ITINERARY 7/27 - 11574 07/27/17

Shannon,

Thank you so much for sending. This looks perfect. We may just change the departure times slightly. You've been such a pleasure to work with.

Warm regards,  
Millan Hupp

Sent from my iPhone

> On Jul 25, 2017, at 4:52 PM, Heiman, Shannon <fos-no-reply@argis.com> wrote:  
>  
> Millan,  
>  
> Attached is the flight itinerary for 7/27 in our Lear 45. Please look over and let me know if you have any questions.  
>  
> Richard D'Elia is the Pilot and here is his cell number in case any of  
> the passengers need to reach him during the trip: Ex. 6  
>  
> Please feel free to contact me with any other arrangements you may need.  
>  
> Thank you,  
>  
>  
> Shannon Heiman  
> North Dallas Aviation, Inc.  
> P O Box 1807  
> Addison TX 75001  
> 972-233-3334 X 1  
> 972-447-9777 Fax  
> www.flynda.com <http://www.flynda.com> <pts4\_nda.pdf>

Message

---

**From:** Heiman, Shannon [fos-no-reply@argis.com]  
**Sent:** 7/25/2017 8:50:24 PM  
**To:** Hupp, Millan [hupp.millan@epa.gov]  
**Subject:** NDA CHARTER ITINERARY 7/27 - 11574 07/27/17  
**Attachments:** pts4\_nda.pdf

Millan,

Attached is the flight itinerary for 7/27 in our Lear 45. Please look over and let me know if you have any questions.

Richard D'Elia is the Pilot and here is his cell number in case any of the passengers need to reach him during the trip: Ex. 6

Please feel free to contact me with any other arrangements you may need.

Thank you,

Shannon Heiman  
North Dallas Aviation, Inc.  
P O Box 1807  
Addison TX 75001  
972-233-3334 X 1  
972-447-9777 Fax  
[www.flynda.com](http://www.flynda.com) <<http://www.flynda.com>>



NORTH DALLAS AVIATION

P.O. BOX 1807  
4565 CLAIRE CHENNAULT ST  
ADDISON TX 75001

PH 972.233.3334  
FX 972.447.9777  
www.flynda.com

# North Dallas Aviation PASSENGER TRIP SCHEDULE

Page 1 of 1

TRIP PLANNER: Jim Marvin 208-433-5064  
TRIP REQUESTER: US DEPARTMENT OF INTERIOR  
TRIP AUTHORIZER: SHEI  
TRIP LAST CHANGED: 25 Jul 2017 20:46

TAIL NUMBER: N214TG  
TRIP NUMBER: 11574

NO FLY LIST: tsa\_no\_fly\_n3597\_csv 07-2  
4-17/tsa\_select

## LEG 2 Thursday - 27 Jul 2017

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 274 ESTIMATED FLIGHT TIME: 00:53 ESTIMATED TRAVEL TIME: 01:06

	TIME (L)	TZC	AP ID	AIRPORT, CITY & STATE	FBO
DEPT:	27 Jul 2017	8:30am	KTUL	TULSA INTL TULSA, OK	ATLANTIC AVIATION SERVICES Phone: 918-836-6592 Fax: 918-836-4835
ARRV:	27 Jul 2017	9:36am	KGUY	GUYMON MUNI GUYMON, OK	CENTERLINE AVIATION Phone: 580-338-7700 Fax: 580-338-7700

## PASSENGER MANIFEST

Total Passengers: 6

	Name	Cell Phone	Comments
1.	Bennett, Elizabeth		
2.	Ferguson, Lincoln		
3.	Greenwalt, Sarah		
4.	Letendre, Daisy		
5.	Ex. 7(f)		
6.	Pruitt, Scott		

## PASSENGER NOTES

PHONE

TOLL FREE

FAX

LEG COMMENT: Atlantic Aviation-Tulsa  
7500 East Apache Hangar  
Tulsa, OK 74115

Centerline Aviation-GUY  
1000 Airport Road  
Guymon, OK 73942

KTUL - CATERING: Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.

## LEG 3 Thursday - 27 Jul 2017

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 205 ESTIMATED FLIGHT TIME: 00:42 ESTIMATED TRAVEL TIME: 00:54

	TIME (L)	TZC	AP ID	AIRPORT, CITY & STATE	FBO
DEPT:	27 Jul 2017	11:45am	KGUY	GUYMON MUNI GUYMON, OK	CENTERLINE AVIATION Phone: 580-338-7700 Fax: 580-338-7700
ARRV:	27 Jul 2017	12:39pm	KOKC	WILL ROGERS WORLD OKLAHOMA CITY, OK	ATLANTIC AVIATION SERVICES Phone: 405-787-4043 Fax: 405-568-4560

## PASSENGER MANIFEST

Total Passengers: 7

	Name	Cell Phone	Comments
1.	Bennett, Elizabeth		
2.	Ferguson, Lincoln		
3.	Graham, Amy		
4.	Greenwalt, Sarah		
5.	Letendre, Daisy		
6.	Ex. 7(f)		
7.	Pruitt, Scott		

## PASSENGER NOTES

PHONE

TOLL FREE

FAX

LEG COMMENT: Atlantic Aviation-OKC  
6401 South Portland Ave  
Oklahoma City, OK 73159

KGUY - CATERING: Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.

TRIP COMMENT:

Message

---

**From:** Hupp, Millan [hupp.millan@epa.gov]

**Sent:** 7/26/2017 9:53:58 PM

**To:** Ex. 7(f)  
Ex. 7(f) McMurray, Forrest [mcmurray.forrest@epa.gov]

**Subject:** Trip Itinerary - July 27, 2017

**Attachments:** pts4\_nda.pdf; ATT00001.txt

Sent from my iPhone



NORTH DALLAS AVIATION

P.O. BOX 1807  
4565 CLAIRE CHENNAULT ST  
ADDISON TX 75001

PH 972.233.3334  
FX 972.447.9777  
www.flynda.com

# North Dallas Aviation PASSENGER TRIP SCHEDULE

Page 1 of 2

TRIP PLANNER: Jim Marvin 208-433-5064  
TRIP REQUESTER: US DEPARTMENT OF INTERIOR  
TRIP AUTHORIZER: SHEI  
TRIP LAST CHANGED: 26 Jul 2017 21:37

TAIL NUMBER: N214TG  
TRIP NUMBER: 11574

NO FLY LIST: tsa\_no\_fly\_n3598\_csv 07-2  
5-17/tsa\_select

## LEG 1 Thursday - 27 Jul 2017

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 199 ESTIMATED FLIGHT TIME: 00:41 ESTIMATED TRAVEL TIME: 00:54

	TIME (L)	TZC	AP ID	AIRPORT, CITY & STATE	FBO
DEPT:	27 Jul 2017	7:06am	KADS	ADDISON DALLAS, TX	NORTH DALLAS AVIATION Phone: 972-233-3334 Fax: 972-447-9777
ARRV:	27 Jul 2017	8:00am	KTUL	TULSA INTL TULSA, OK	ATLANTIC AVIATION SERVICES Phone: 918-836-6592 Fax: 918-836-4835

## PASSENGER MANIFEST

Total Passengers: NONE

## PASSENGER NOTES

PHONE

TOLL FREE

FAX

KADS - CATERING: Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.

## LEG 2 Thursday - 27 Jul 2017

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 274 ESTIMATED FLIGHT TIME: 00:53 ESTIMATED TRAVEL TIME: 01:06

	TIME (L)	TZC	AP ID	AIRPORT, CITY & STATE	FBO
DEPT:	27 Jul 2017	9:00am	KTUL	TULSA INTL TULSA, OK	ATLANTIC AVIATION SERVICES Phone: 918-836-6592 Fax: 918-836-4835
ARRV:	27 Jul 2017	10:06am	KGUY	GUYMON MUNI GUYMON, OK	CENTERLINE AVIATION Phone: 580-338-7700 Fax: 580-338-7700

## PASSENGER MANIFEST

Total Passengers: 6

	Name	Cell Phone	Comments
1.	Bennett, Elizabeth		
2.	Ferguson, Lincoln		
3.	Greenwalt, Sarah		
4.	Letendre, Daisy		
5.	Perrotta, Pasquale		
6.	Pruitt, Scott		

## PASSENGER NOTES

PHONE

TOLL FREE

FAX

LEG COMMENT: Atlantic Aviation-Tulsa  
7500 East Apache Hangar  
Tulsa, Ok 74115

Centerline Aviation-GUY  
1000 Airport Road  
Guymon, OK 73942

KTUL - CATERING: Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.



NORTH DALLAS AVIATION

P.O. BOX 1807 PH 972.233.3334  
4565 CLAIRE CHENNAULT ST FX 972.447.9777  
ADDISON TX 75001 www.flynda.com

North Dallas Aviation  
**PASSENGER TRIP SCHEDULE**

Page 2 of 2

TRIP PLANNER: Jim Marvin 208-433-5064  
TRIP REQUESTER: US DEPARTMENT OF INTERIOR  
TRIP AUTHORIZER: SHEI  
TRIP LAST CHANGED: 26 Jul 2017 21:37

TAIL NUMBER: N214TG  
TRIP NUMBER: 11574

NO FLY LIST: tsa\_no\_fly\_n3598\_csv 07-2  
5-17/tsa\_select

**LEG 3 Thursday - 27 Jul 2017**

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 205 ESTIMATED FLIGHT TIME: 00:42 ESTIMATED TRAVEL TIME: 00:54

	<u>TIME (L)</u>	<u>TZC</u>	<u>AP ID</u>	<u>AIRPORT, CITY &amp; STATE</u>	<u>FBO</u>
DEPT:	27 Jul 2017	12:30pm	KGUY	GUYMON MUNI GUYMON, OK	CENTERLINE AVIATION Phone: 580-338-7700 Fax: 580-338-7700
ARRV:	27 Jul 2017	1:24pm	KOKC	WILL ROGERS WORLD OKLAHOMA CITY, OK	ATLANTIC AVIATION SERVICES Phone: 405-787-4043 Fax: 405-568-4560

**PASSENGER MANIFEST**

Total Passengers: 7

	<u>Name</u>	<u>Cell Phone</u>	<u>Comments</u>
1.	Bennett, Elizabeth		
2.	Ferguson, Lincoln		
3.	Graham, Amy		
4.	Greenwalt, Sarah		
5.	Letendre, Daisy		
6.	Perrotta, Pascquale		
7.	Pruitt, Scott		

**PASSENGER NOTES**

PHONE

TOLL FREE

FAX

**LEG COMMENT:** Atlantic Aviation-OKC  
6401 South Portland Ave  
Oklahoma City, OK 73159

**KGUY - CATERING:** Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.

**LEG 4 Thursday - 27 Jul 2017**

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 150 ESTIMATED FLIGHT TIME: 00:33 ESTIMATED TRAVEL TIME: 00:48

	<u>TIME (L)</u>	<u>TZC</u>	<u>AP ID</u>	<u>AIRPORT, CITY &amp; STATE</u>	<u>FBO</u>
DEPT:	27 Jul 2017	1:54pm	KOKC	WILL ROGERS WORLD OKLAHOMA CITY, OK	ATLANTIC AVIATION SERVICES Phone: 405-787-4043 Fax: 405-568-4560
ARRV:	27 Jul 2017	2:42pm	KADS	ADDISON DALLAS, TX	NORTH DALLAS AVIATION Phone: 972-233-3334 Fax: 972-447-9777

**PASSENGER MANIFEST**

Total Passengers: NONE

**PASSENGER NOTES**

PHONE

TOLL FREE

FAX

**TRIP COMMENT:**

Message

---

**From:** Hupp, Millan [hupp.millan@epa.gov]  
**Sent:** 7/25/2017 9:30:24 PM  
**To:** charter@flynda.com  
**Subject:** Re: NDA CHARTER ITINERARY 7/27 - 11574 07/27/17

Shannon,

Thank you so much for sending. This looks perfect. We may just change the departure times slightly. You've been such a pleasure to work with.

Warm regards,  
Millan Hupp

Sent from my iPhone

> On Jul 25, 2017, at 4:52 PM, Heiman, Shannon <fos-no-reply@argis.com> wrote:  
>  
> Millan,  
>  
> Attached is the flight itinerary for 7/27 in our Lear 45. Please look over and let me know if you have any questions.  
>  
> Richard D'Elia is the Pilot and here is his cell number in case any of the passengers need to reach him during the trip: Ex. 6  
>  
> Please feel free to contact me with any other arrangements you may need.  
>  
> Thank you,  
>  
>  
> Shannon Heiman  
> North Dallas Aviation, Inc.  
> P O Box 1807  
> Addison TX 75001  
> 972-233-3334 X 1  
> 972-447-9777 Fax  
> www.flynda.com <<http://www.flynda.com>>  
> <pts4\_nda.pdf>

Message

---

**From:** Hupp, Millan [hupp.millan@epa.gov]  
**Sent:** 7/25/2017 9:11:03 PM  
**To:** McMurray, Forrest [mcmurray.forrest@epa.gov]  
**CC:** Ex. 7(f)  
Ex. 7(f) Chmielewski, Kevin [chmielewski.kevin@epa.gov]  
**Subject:** Fwd: NDA CHARTER ITINERARY 7/27 - 11574 07/27/17  
**Attachments:** pts4\_nda.pdf; ATT00001.htm

Forrest,

Please see attachment and proceed to include details such a pilot name and cell number, FBOs, and airports on the LxL for quick reference. Departure times from TUL and GUY may change just a bit.

Your management of this LxL has been incredible.

Thank you.

Sent from my iPhone

Begin forwarded message:

**From:** "Heiman, Shannon" <fos-no-reply@argis.com>  
**Date:** July 25, 2017 at 4:50:24 PM EDT  
**To:** <hupp.millan@epa.gov>  
**Subject:** NDA CHARTER ITINERARY 7/27 - 11574 07/27/17  
**Reply-To:** <charter@flynda.com>

Millan,

Attached is the flight itinerary for 7/27 in our Lear 45. Please look over and let me know if you have any questions.

Richard D'Elia is the Pilot and here is his cell number in case any of the passengers need to reach him during the trip: Ex. 6

Please feel free to contact me with any other arrangements you may need.

Thank you,

Shannon Heiman  
North Dallas Aviation, Inc.  
P O Box 1807  
Addison TX 75001  
972-233-3334 X 1  
972-447-9777 Fax  
[www.flynda.com](http://www.flynda.com) <<http://www.flynda.com>>



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www.flynda.com

# North Dallas Aviation PASSENGER TRIP SCHEDULE

Page 1 of 1

TRIP PLANNER: Jim Marvin 208-433-5064  
TRIP REQUESTER: US DEPARTMENT OF INTERIOR  
TRIP AUTHORIZER: SHEI  
TRIP LAST CHANGED: 25 Jul 2017 20:46

TAIL NUMBER: N214TG  
TRIP NUMBER: 11574

NO FLY LIST: tsa\_no\_fly\_n3597\_csv 07-2  
4-17/tsa\_select

## LEG 2 Thursday - 27 Jul 2017

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 274 ESTIMATED FLIGHT TIME: 00:53 ESTIMATED TRAVEL TIME: 01:06

	TIME (L)	TZC	AP ID	AIRPORT, CITY & STATE	FBO
DEPT:	27 Jul 2017	8:30am	KTUL	TULSA INTL TULSA, OK	ATLANTIC AVIATION SERVICES Phone: 918-836-6592 Fax: 918-836-4835
ARRV:	27 Jul 2017	9:36am	KGUY	GUYMON MUNI GUYMON, OK	CENTERLINE AVIATION Phone: 580-338-7700 Fax: 580-338-7700

## PASSENGER MANIFEST

Total Passengers: 6

	Name	Cell Phone	Comments
1.	Bennett, Elizabeth		
2.	Ferguson, Lincoln		
3.	Greenwalt, Sarah		
4.	Letendre, Daisy		
5.	Perrotta, Pascquale		
6.	Pruitt, Scott		

## PASSENGER NOTES

PHONE

TOLL FREE

FAX

**LEG COMMENT:** Atlantic Aviation-Tulsa  
7500 East Apache Hangar  
Tulsa, Ok 74115

Centerline Aviation-GUY  
1000 Airport Road  
Guymon, OK 73942

**KTUL - CATERING:** Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.

## LEG 3 Thursday - 27 Jul 2017

PIC: R. D'elia SIC: C. Brown

N214TG / LR-45

DISTANCE: 205 ESTIMATED FLIGHT TIME: 00:42 ESTIMATED TRAVEL TIME: 00:54

	TIME (L)	TZC	AP ID	AIRPORT, CITY & STATE	FBO
DEPT:	27 Jul 2017	11:45am	KGUY	GUYMON MUNI GUYMON, OK	CENTERLINE AVIATION Phone: 580-338-7700 Fax: 580-338-7700
ARRV:	27 Jul 2017	12:39pm	KOKC	WILL ROGERS WORLD OKLAHOMA CITY, OK	ATLANTIC AVIATION SERVICES Phone: 405-787-4043 Fax: 405-568-4560

## PASSENGER MANIFEST

Total Passengers: 7

	Name	Cell Phone	Comments
1.	Bennett, Elizabeth		
2.	Ferguson, Lincoln		
3.	Graham, Amy		
4.	Greenwalt, Sarah		
5.	Letendre, Daisy		
6.	Perrotta, Pascquale		
7.	Pruitt, Scott		

## PASSENGER NOTES

PHONE

TOLL FREE

FAX

**LEG COMMENT:** Atlantic Aviation-OKC  
6401 South Portland Ave  
Oklahoma City, OK 73159

**KGUY - CATERING:** Standard snacks and beverages. Includes coffee, water, asst beverages and light snacks.

**TRIP COMMENT:**